Purpose: Educate users on whether to use a group or a site or a combination and then funnel them into creating it.

Get started creating on the Commons

You can use the Commons to create Groups, Sites, or a Group+Site linked together.

Groups visual representation

Groups offer a shared community space with discussion forums, document and file repositories, and email communication options. Groups can be public, private, or hidden.

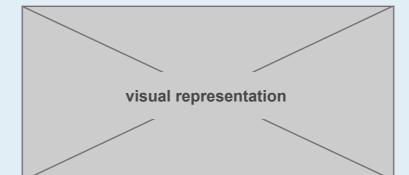
Key Benefits:

- Host forum discussions
- Post and share files
- Email all members and receive notifications of group activity

Frequent uses for Groups include connecting people across CUNY based on shared interests, collaborating with colleagues, hosting private files, and using a discussion forum as a listserv.

CREATE A GROUP

Sites



Sites are flexible, extensible websites that can be tailored to specific needs. Sites can be private, visible to Commons members only, or public on the open web.

Key Benefits:

- Host a WordPress site with a customizable interface
- Create dynamic blog posts with links, images, and video
- Extend site features through a range of available plugins

Frequent uses for sites include teaching a class that integrates student writing, creating a publicfacing website for an event or program, developing an open educational resource, and building an online portfolio.

CREATE A SITE

Connected Group + Site

visual representation

Groups and Sites can be connected, allowing users to link and take advantage of both spaces. Sites might host public-facing materials, while Groups can be used for private discussions and file sharing. When Groups are connected to Sites, members of the group receive email notifications of new posts to the connected Site.

Key Benefits:

- Connect and integrate public and
 - private spaces
- Sync membership across connected **Groups and Sites** Send email notification of Site posts
- Email all members at once

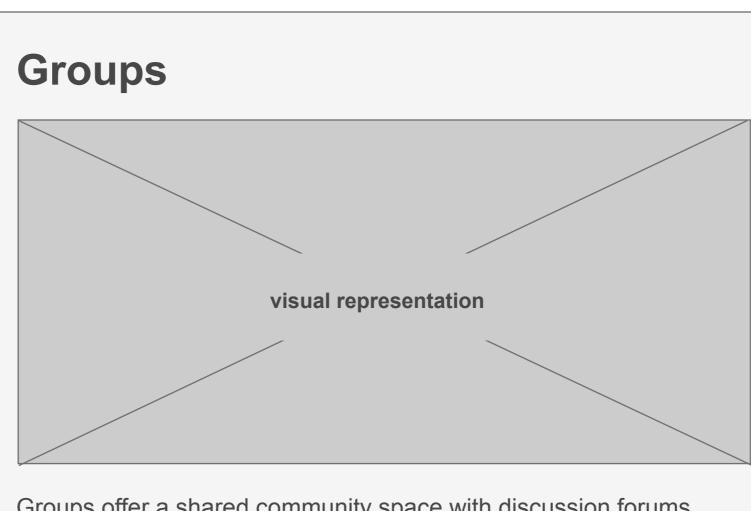
Frequent uses of connected Groups + Sites include courses with Sites that feature public writing and connected Groups that support private discussion, or public Sites for conferences and connected public Groups to build community around the event.

CREATE A GROUP + SITE

Mobile stacking

Get started creating on the Commons

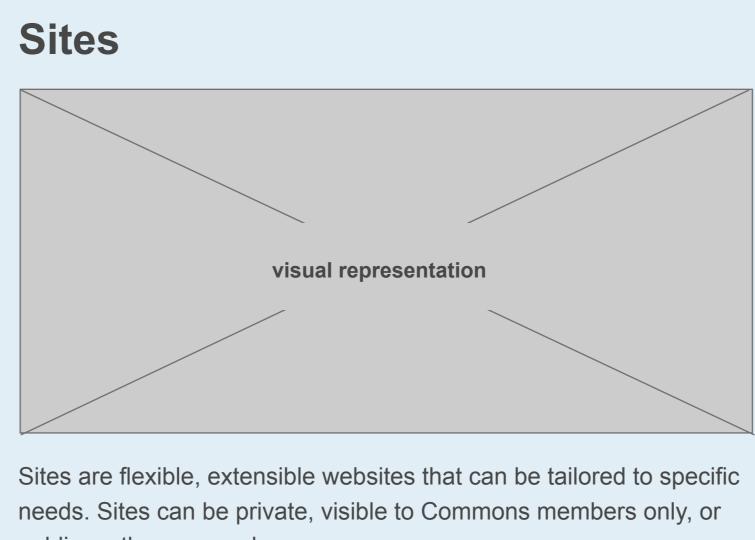
You can use the Commons to create Groups, Sites, or a Group+Site linked together.



Groups offer a shared community space with discussion forums, document and file repositories, and email communication options. Groups can be public, private, or hidden.

<u>Learn More</u> ✓

CREATE A GROUP



public on the open web.

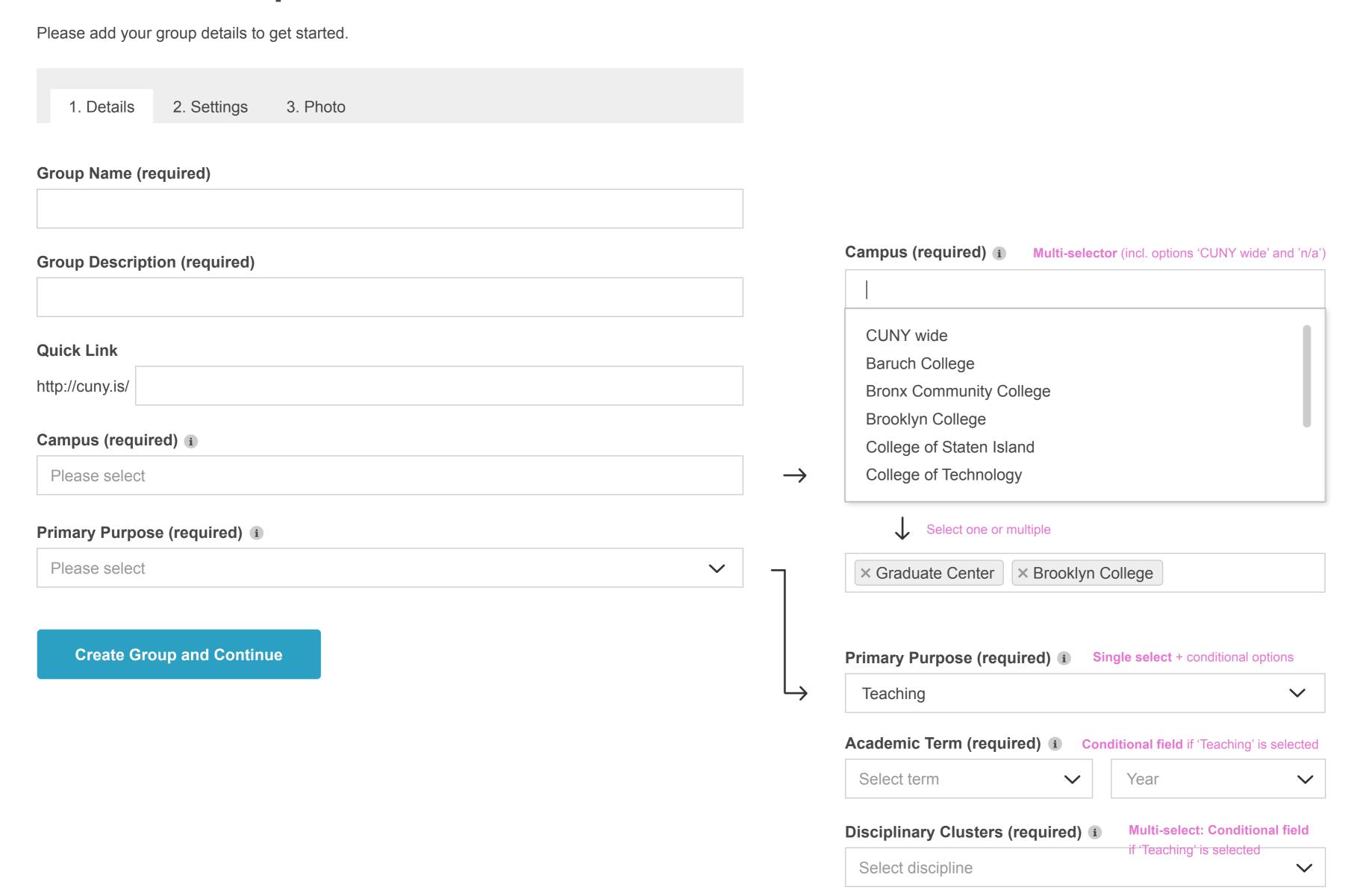
<u>Learn More</u> ✓

CREATE A SITE

Connected Group + Site

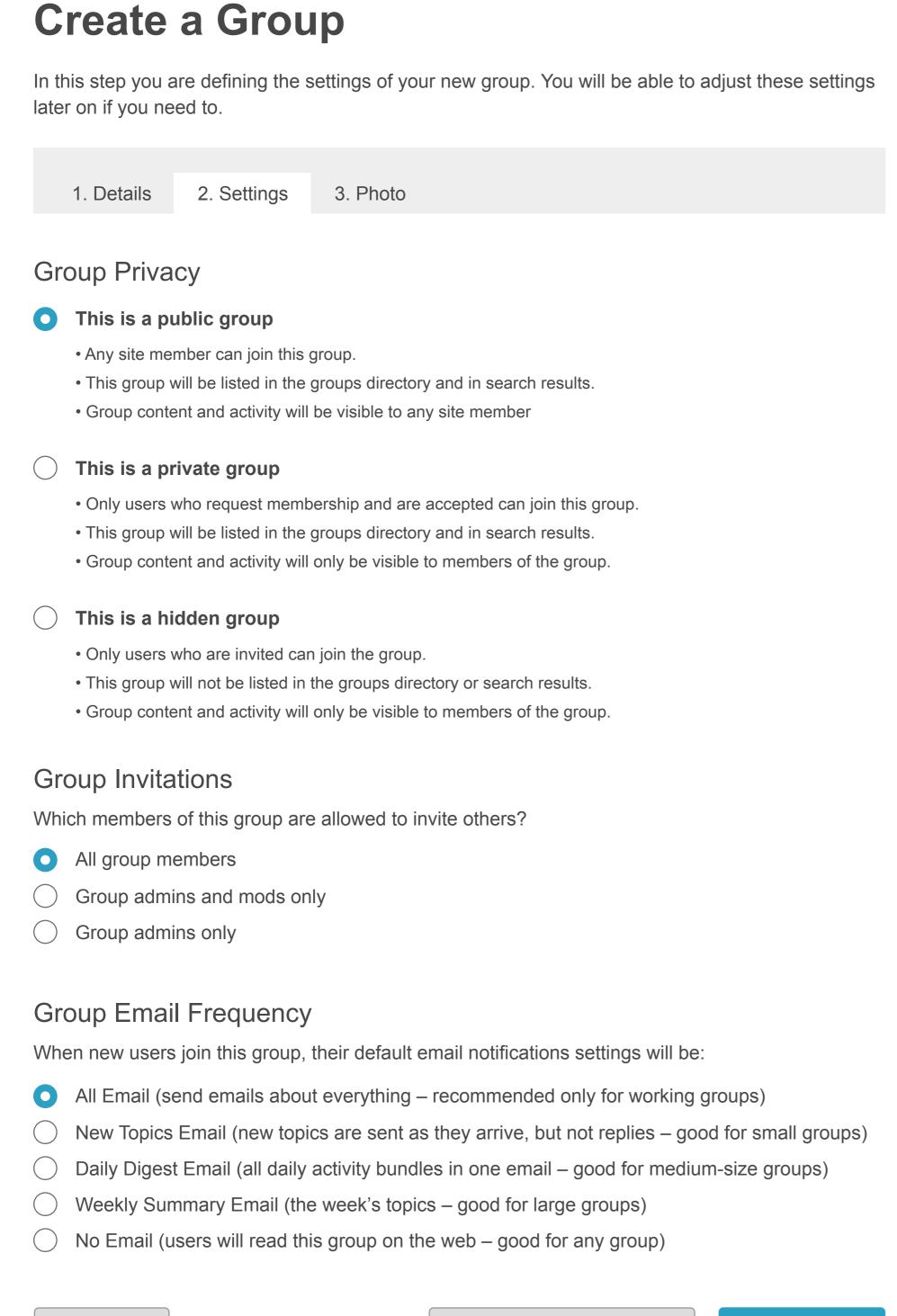
1. Details

Create a Group



2. Settings (unchanged)





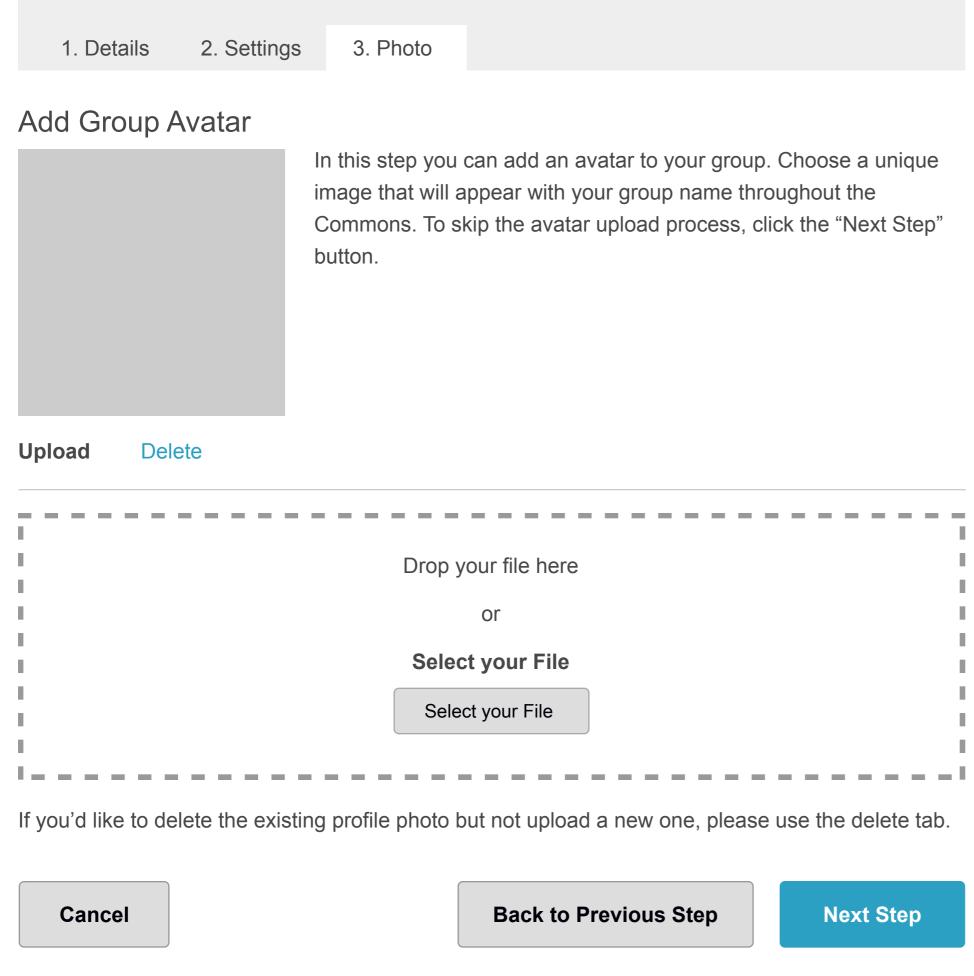
Back to Previous Step

Next Step

3. Photo (unchanged)

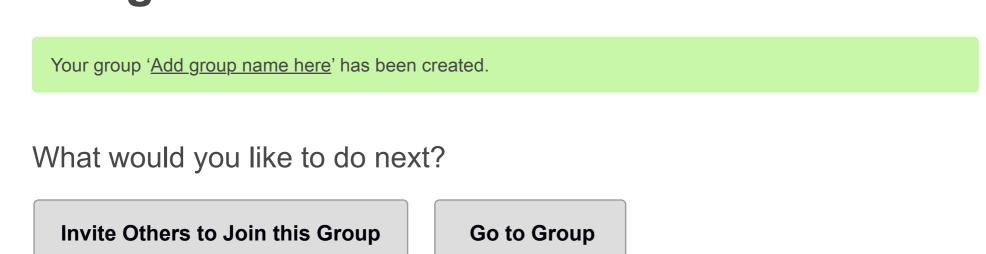
Cancel

Create a Group



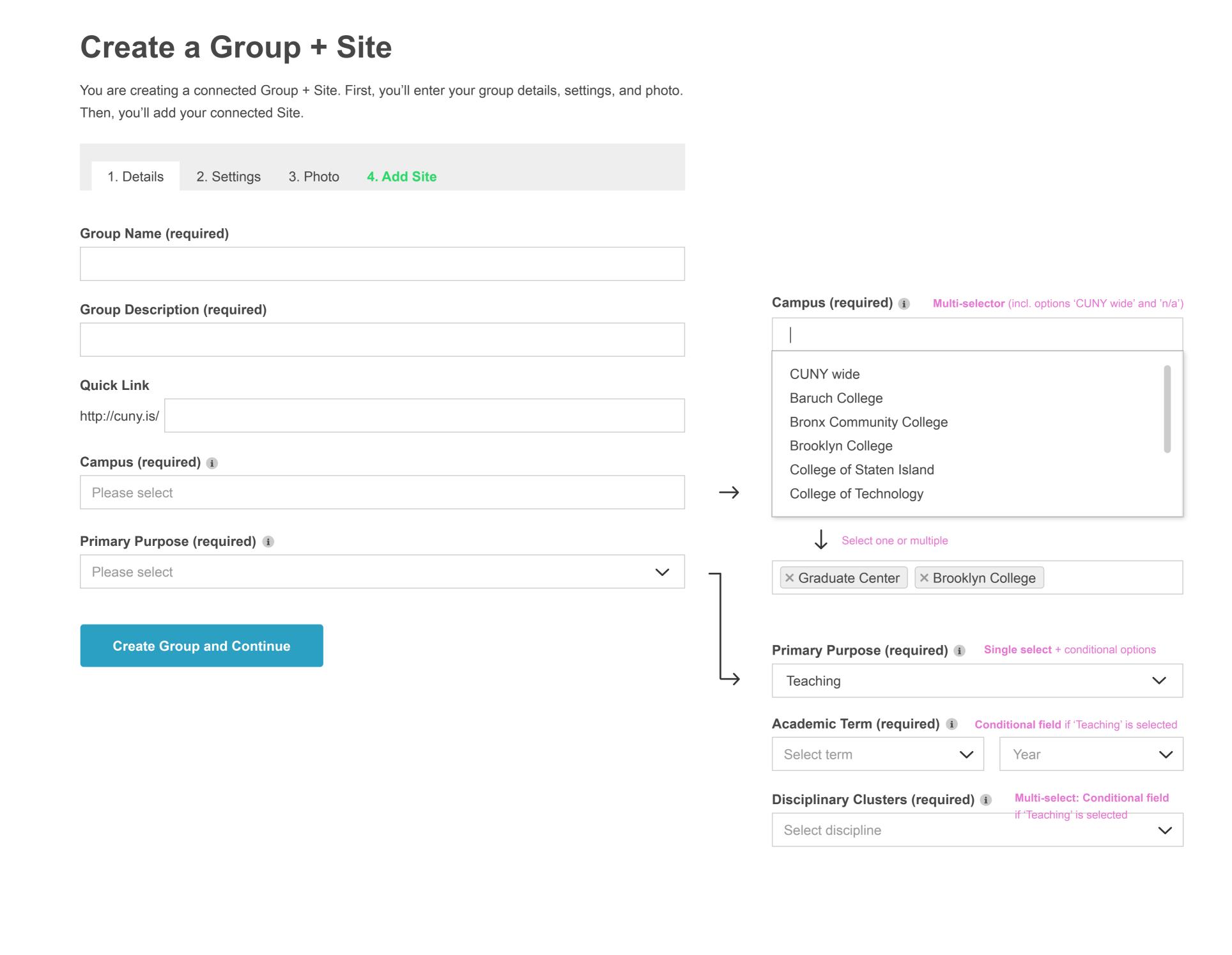
NEW: Confirmation and next steps for **Group only**

Congratulations!

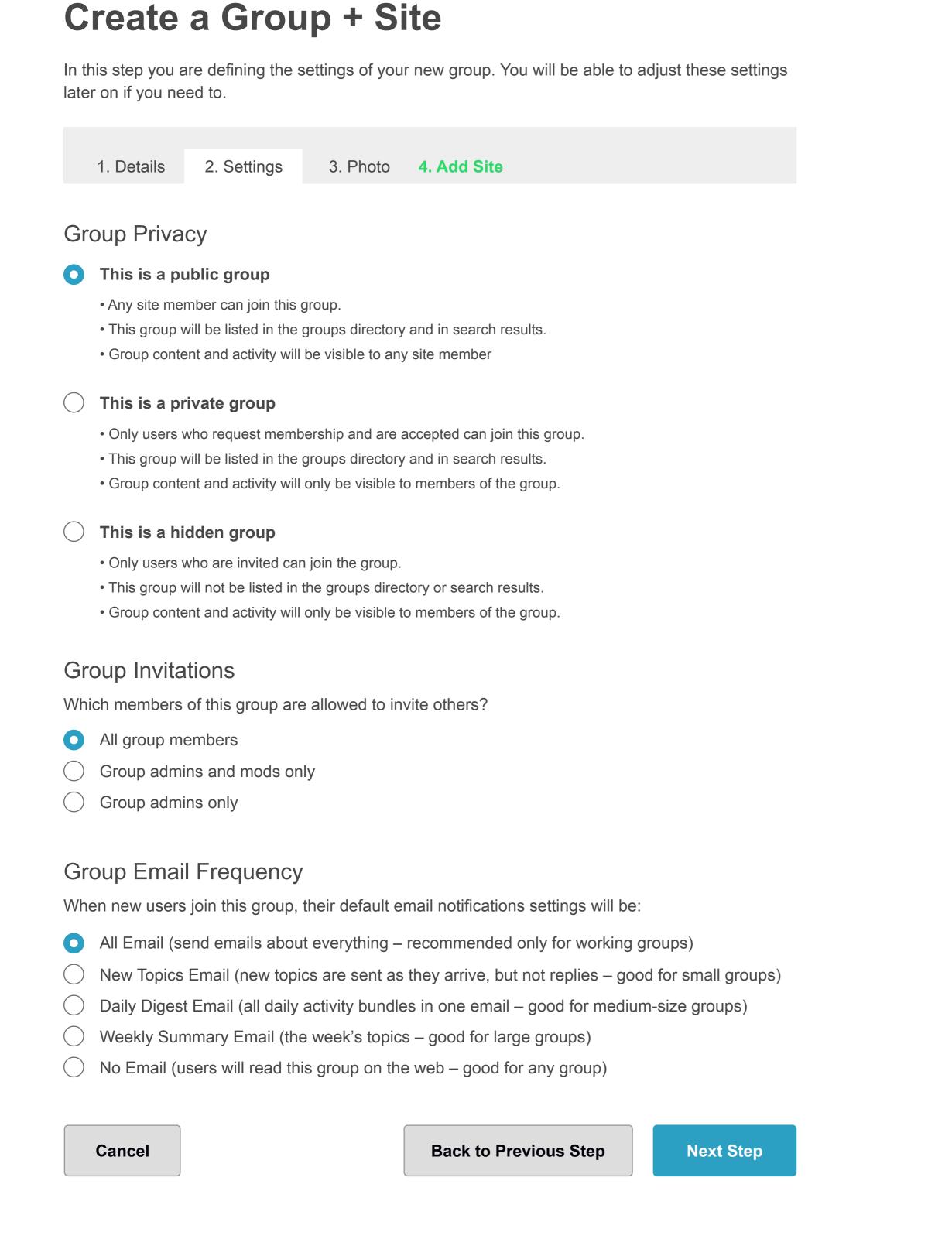


1. Details

Sections in green are specific to the "Group + Site" flow



2. Settings (option order changed)



Create a Group + Site

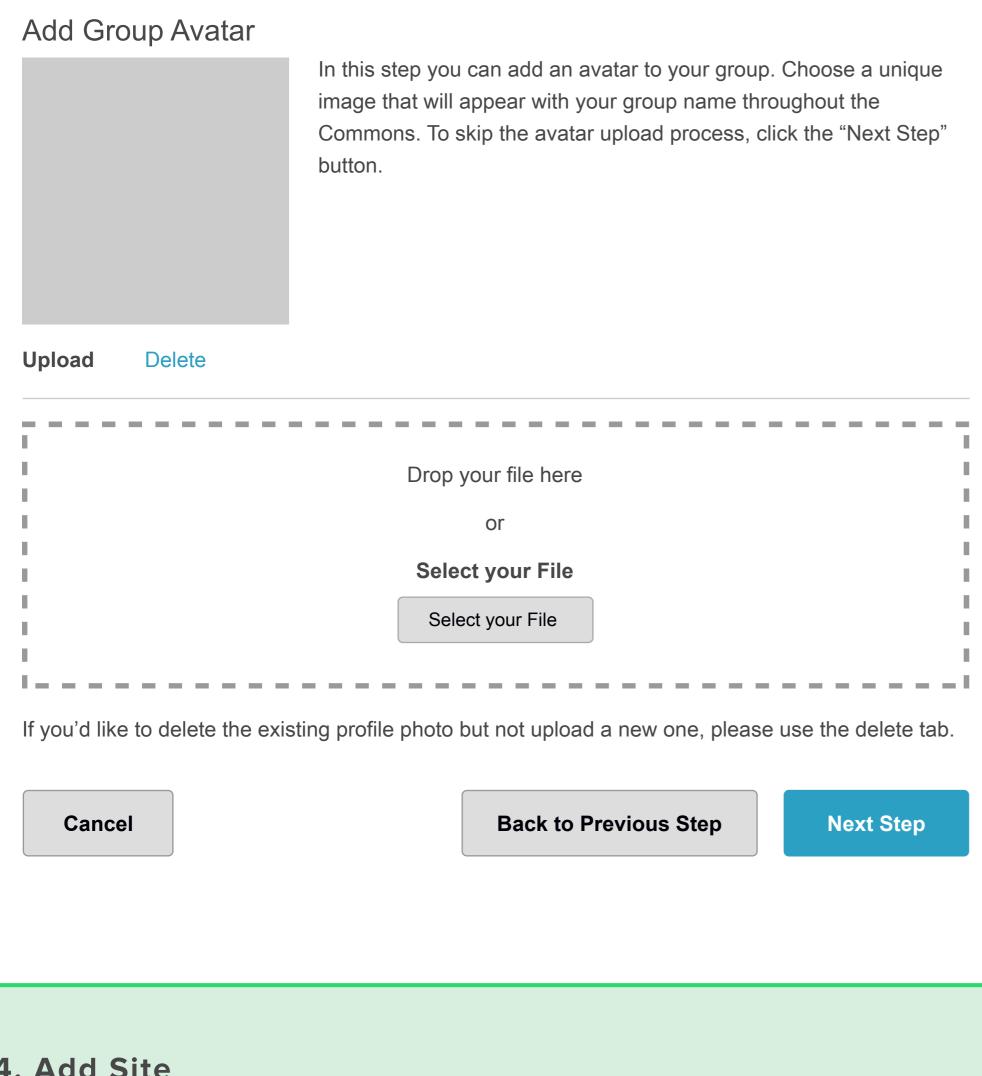
1. Details

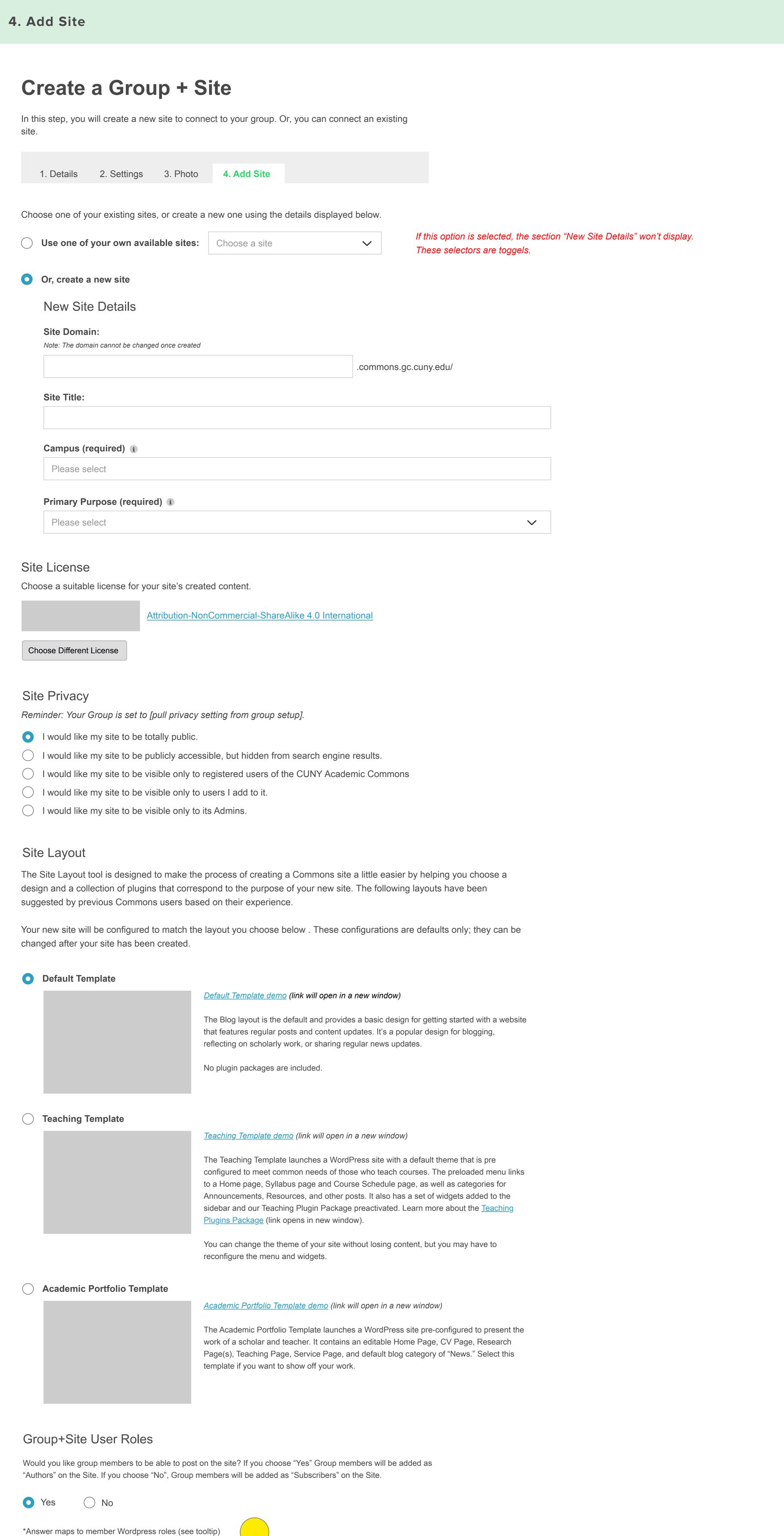
2. Settings

3. Photo

4. Add Site

3. Photo (some copy changes)



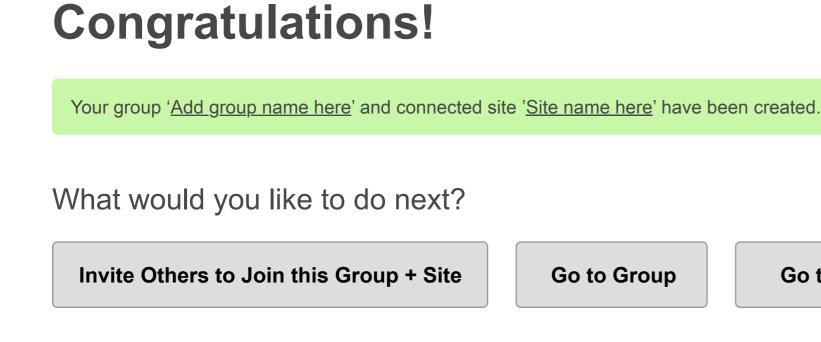


NEW: Confirmation and next steps for Group + Site

Back to Previous Step

Next Step

Go to Site

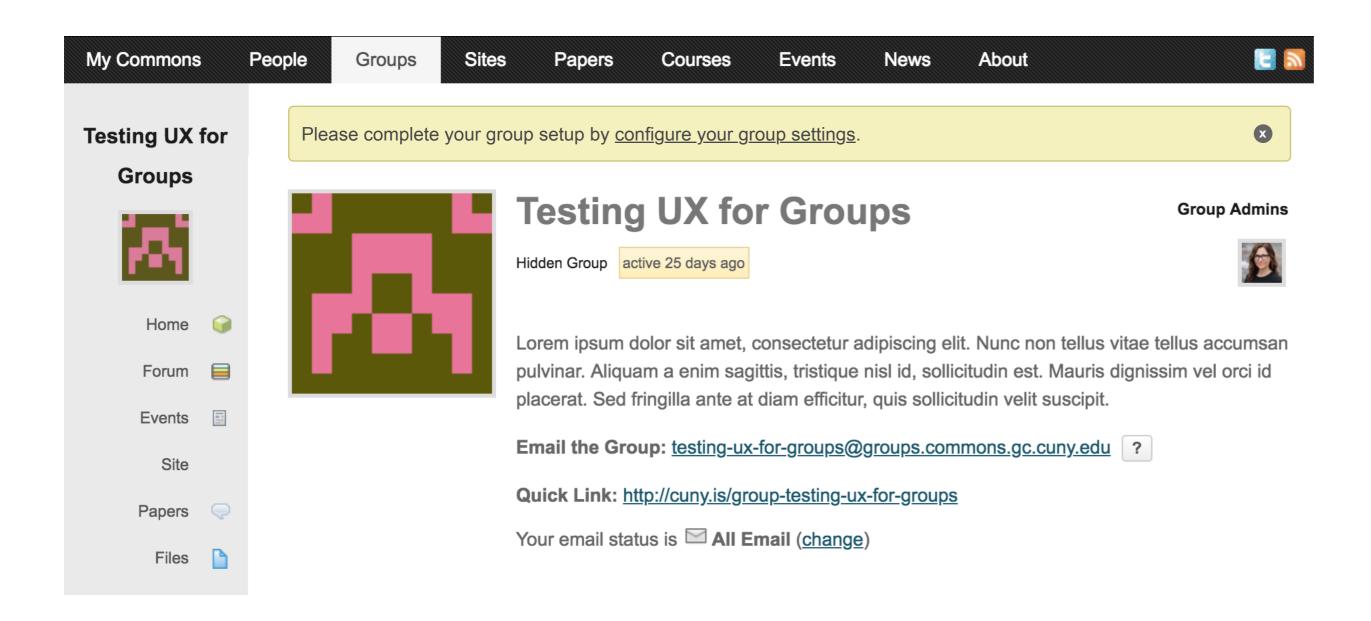


Click <u>here</u> for more about WordPress member roles.

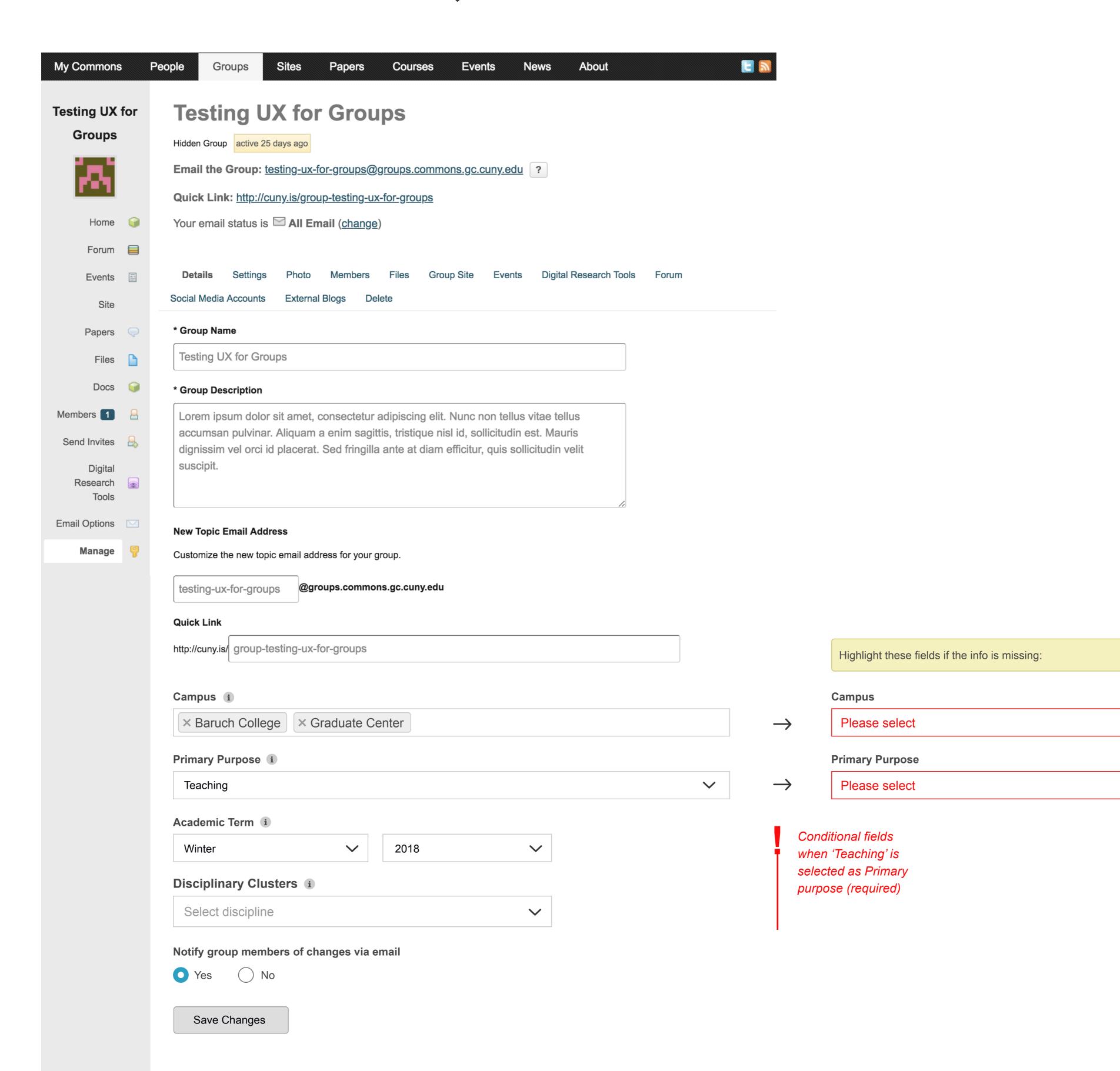
Cancel

GROUP CREATION ADMINISTRATION

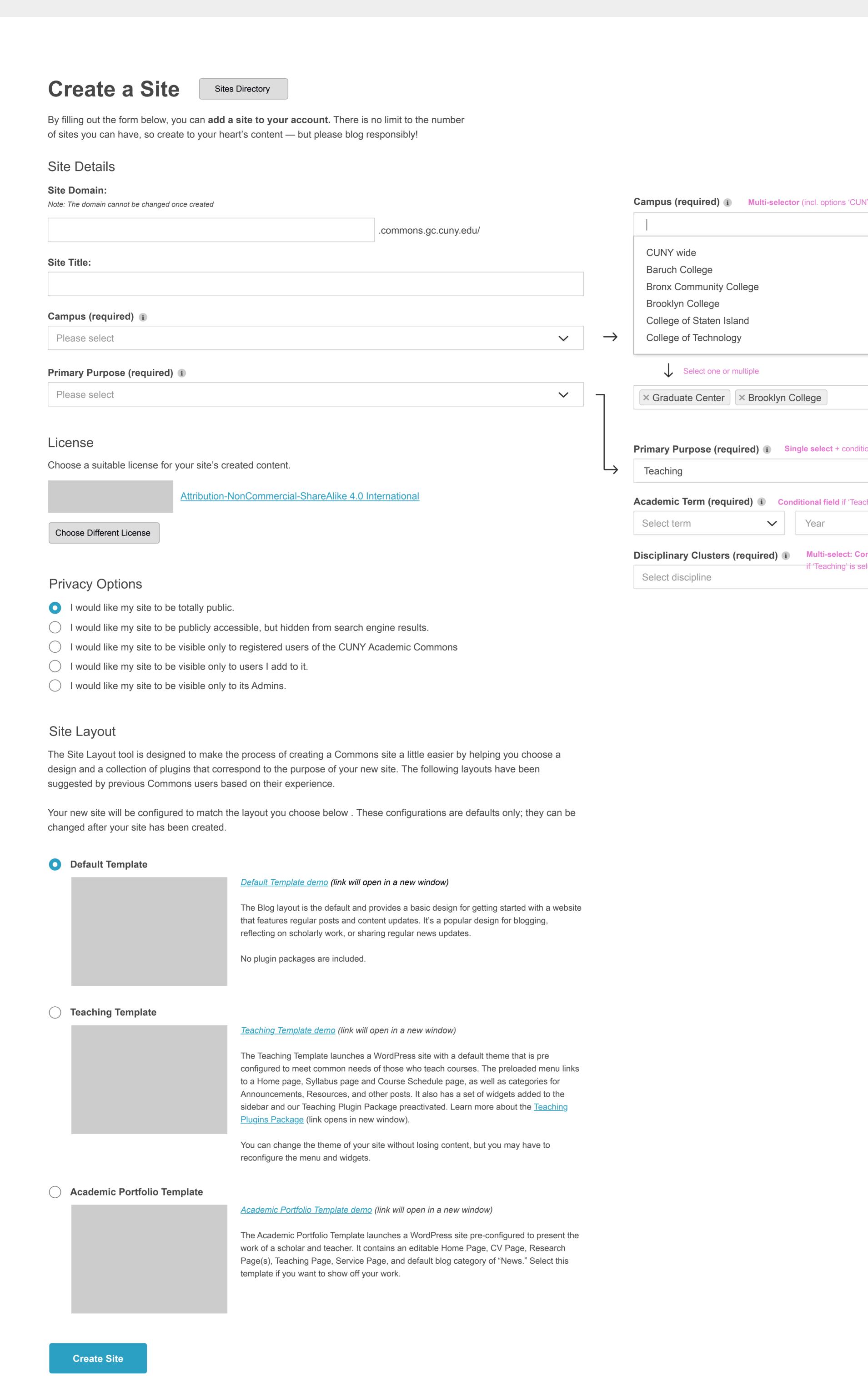
Manage Group







Site creation page



Single select + condition

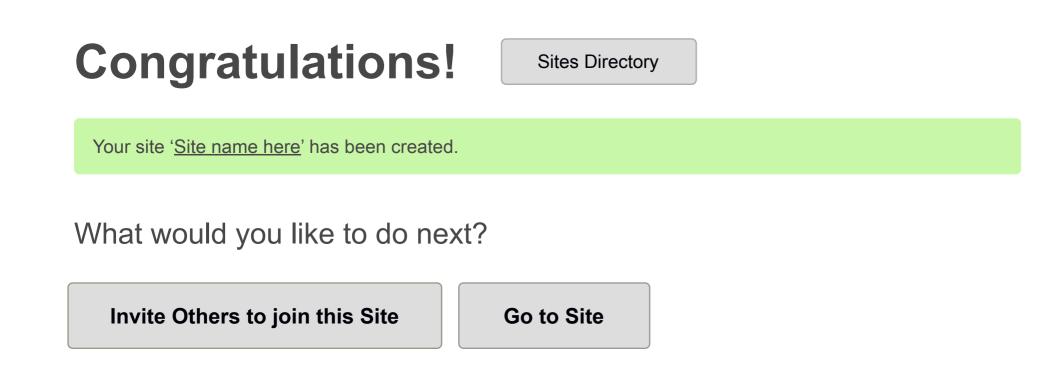
Conditional field if 'Teach

Multi-select: Cor

if 'Teaching' is sel

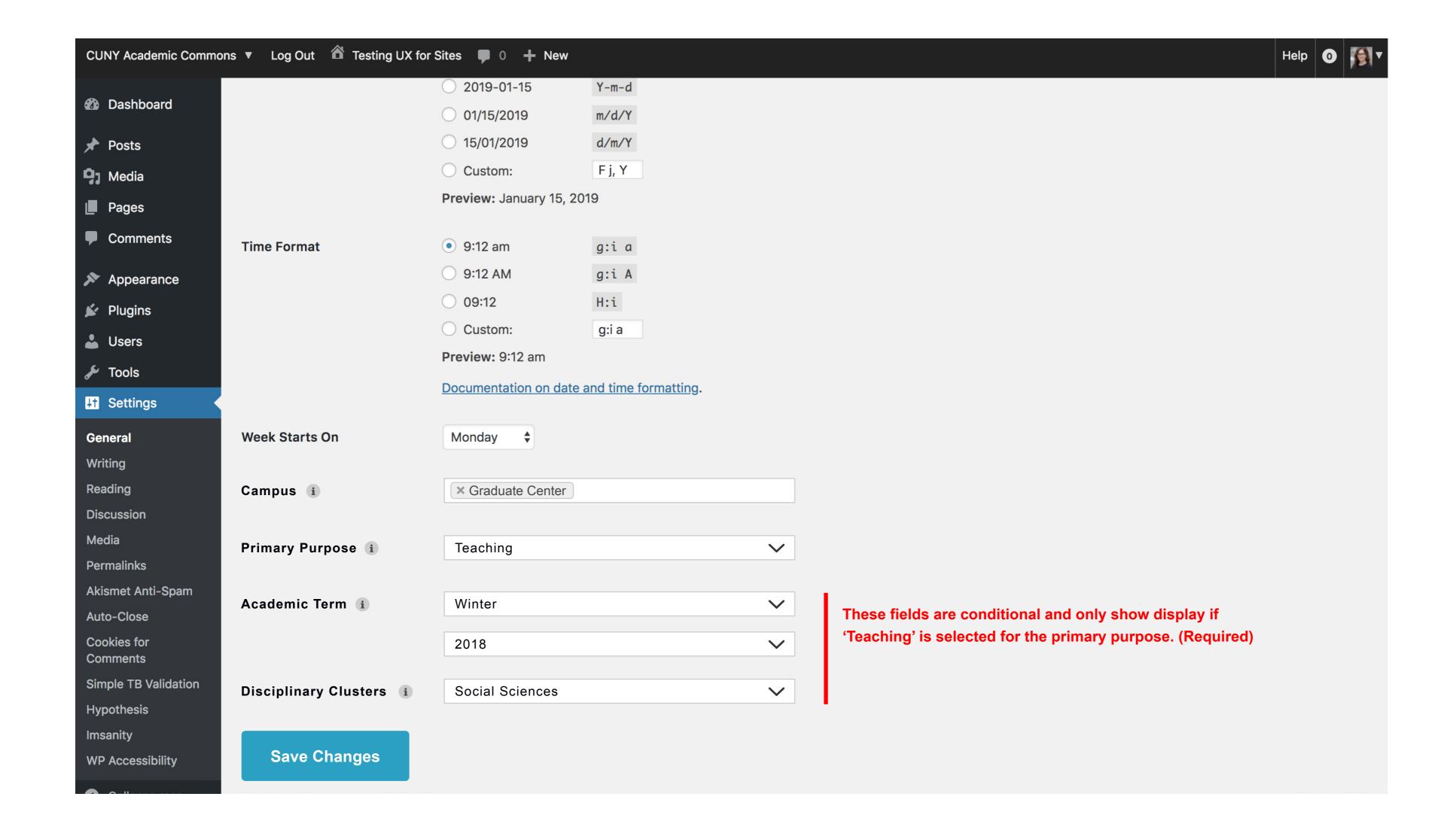
Year

NEW: Confirmation and next steps



SITE CREATION ADMINISTRATION

Dashboard settings



Dashboard notification about missing meta data for old sites

We could add a dashboard notice for old sites to add the metadata.

