

Start creating on the Commons

You can use the Commons to create Groups, Sites, or a Group + Site linked together.

Groups



Groups offer a shared community space with discussion forums, document and file repositories, and email communication options. Groups can be public, private, or hidden.

Key Benefits:

- Host forum discussions
- Post and share files
- Email all members and receive notifications of group activity
- Create shared documents
- Share an internal calendar

Frequent uses for Groups include connecting people across CUNY based on shared interests, collaborating with colleagues, hosting private files, and using a discussion forum as a listserv.

[Create a Group](#)

Sites



Sites are flexible, extensible websites that can be tailored to specific needs. Sites can be private, visible to Commons members only, or public on the open web.

Key Benefits:

- Host a WordPress site with a customizable interface
- Create dynamic blog posts with links, images, and video
- Extend site features through a range of available plugins

Frequent uses for sites include teaching a class that integrates student writing, creating a public-facing website for an event or program, developing an open educational resource, and building an online portfolio.

[Create a Site](#)

Connected Group + Site



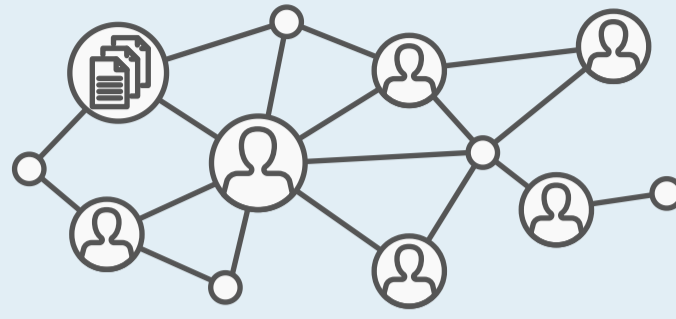
Groups and Sites can be connected, allowing users to match the communication options of a group with the flexibility offered through a site. Privacy options for each space can be set separately.

Key Benefits:

- Connect and integrate public and private spaces
- Sync membership across connected Groups and Sites
- Send email notification of Site posts
- Email all members at once

Frequent uses of connected Groups + Sites include courses with Sites that feature public writing and connected Groups that support private discussion, or public Sites for conferences and connected public Groups to build community around the event.

[Create a Group + Site](#)



**Create a Group flow
with new site cloning feature**



Google Custom Search Search

Create a Group

Create New or Clone Existing?

You can either start fresh with your Group or clone an existing Group (if you are an admin of it) to use as the basis for another group.

- Create a New Group
- Clone an Existing Group

Please add your group details to get started.

- 1. Details
- 2. Settings
- 3. Photo

BODY CONTENT UNCHANGED

Group Name (required)

Group Description (required)

Quick Link

http://cuny.is/

Campus (required)

Please select

Primary Purpose (required)

Please select

Create Group and Continue





Google Custom Search Search



Create a Group

Create New or Clone Existing?

You can either start fresh with your Group or clone an existing Group (if you are an admin of it) to use as the basis for another group.

- Create a New Group
- Clone an Existing Group

Please select a group ▼

Note: As an admin of a Group, you can choose this option to clone it as the basis for a new one.





Google Custom Search Search

Create a Group

Create New or Clone Existing?

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CUNY Technology Group

<https://commons.gc.cuny.edu/groups/cuny-technology-group/>

Note: As an admin of a Group, you can choose this option to clone it as the basis for a new one.

By filling out the form below, you can clone the selected existing group above to your account.

Group Details

Group Name (required)

Group Description (required)

Quick Link

http://cuny.is/

The quick links of the Group being cloned: <http://cuny.is/group-cuny-technology-group>

Campus (required) ⓘ

Please select

Should these be options for the user or cloned without prompting based on original site?

Primary Purpose (required) ⓘ

Please select

Clone Group

See example of cloning a group with connected site





Google Custom Search Search

Create a Group

Create New or Clone Existing?

You can either start fresh with your Group or clone an existing Group (if you are an admin of it) to use as the basis for another group.

- Create a New Group
- Clone an Existing Group

Digital Humanities Initiative

<https://commons.gc.cuny.edu/groups/cunydhi/>

Note: As an admin of a Group, you can choose this option to clone it as the basis for a new one.

GROUP WITH
CONNECTED
SITE

By filling out the form below, you can clone the selected existing group above to your account.

Group Details

Group Name (required)

Group Description (required)

Quick Link

http://cuny.is/

The quick links of the Group being cloned: <http://cuny.is/cunydhi-group>

Campus (required)

Please select

Should these be options for the user or cloned without prompting based on original site?

Primary Purpose (required)

Please select

This Group has an associated Site

Some intro copy here

- Don't create a site (I want a stand-alone Group)
- Create a site from scratch (you can do so in the next step)
- Clone the source Group's site

Clone Group





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Congratulations!

Your group '[New Group Name](#)' has been created, cloned from '[CUNY Technology Group](#)'.

What would you like to do next?

[Invite Others to Join this Group](#)

[Go to Group](#)

