

→ These should be added to the existing instructions to make the process clearer for people that have downloaded the plugin. I missed this in my last round of instruction updates.

CBOX Setup

Step One

Download the CBOX plugin by doing either of the following:

1. Go to your WordPress Dashboard and navigate to **Plugins >> Add New**. Search for CBOX and click **Install Now**. Continue to Step Three below.

OR

2. Download the CBOX zip file from the WordPress Repository:

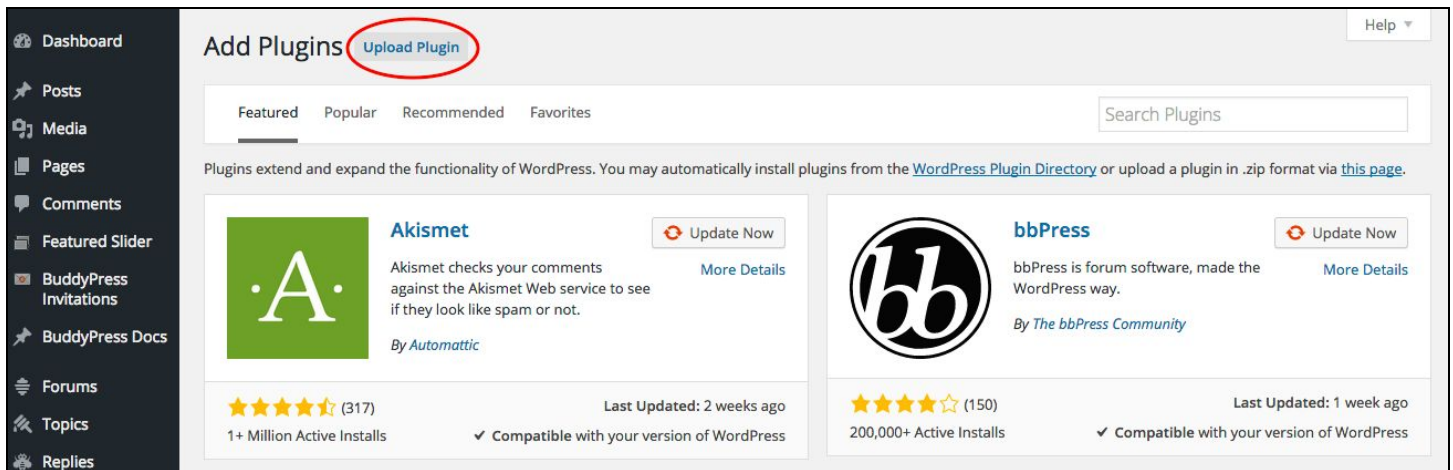
<http://wordpress.org/extend/plugins/commons-in-a-box>

Continue to Step Two.

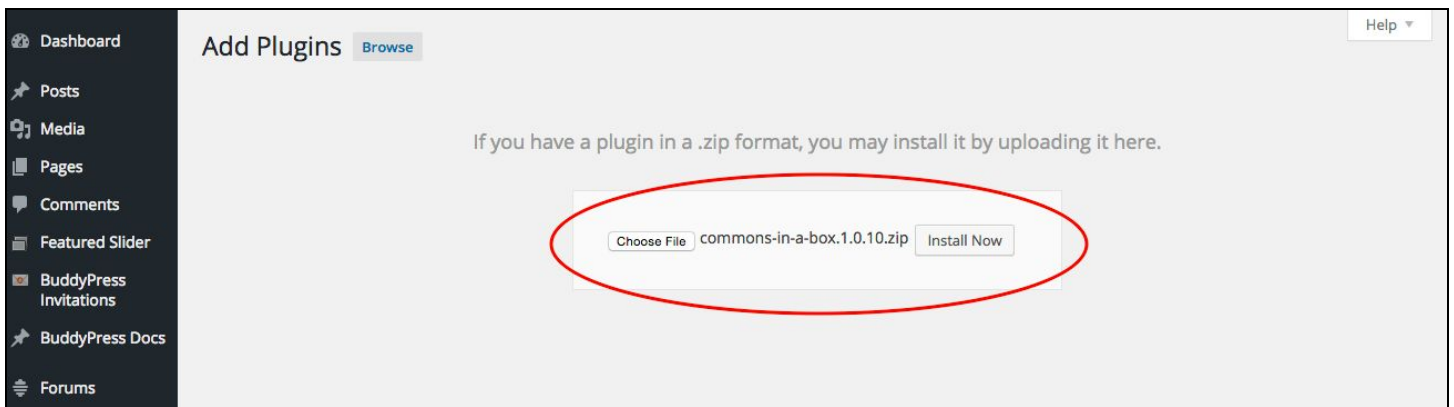
(For more information see: <http://commonsinabox.org/download>)

Step Two

If you downloaded the CBOX zip file (option 2 above), go to your WordPress dashboard and navigate to **Plugins >> Add New**. Click on **Upload Plugin** and then click **Choose File** to find the CBOX zip file you downloaded and saved in Step One. Click **Install Now**.



The screenshot shows the WordPress 'Add Plugins' interface. On the left is a sidebar with navigation links: Dashboard, Posts, Media, Pages, Comments, Featured Slider, BuddyPress Invitations, BuddyPress Docs, Forums, Topics, and Replies. The main content area is titled 'Add Plugins' and has a sub-header 'Upload Plugin' which is circled in red. Below this are tabs for 'Featured', 'Popular', 'Recommended', and 'Favorites'. A search bar labeled 'Search Plugins' is on the right. A descriptive text states: 'Plugins extend and expand the functionality of WordPress. You may automatically install plugins from the [WordPress Plugin Directory](#) or upload a plugin in .zip format via [this page](#).' Two featured plugin cards are displayed: 'Akismet' by Automattic, with a 4.5-star rating (317 reviews), 1+ million active installs, and a 'Last Updated: 2 weeks ago' status; and 'bbPress' by The bbPress Community, with a 4.5-star rating (150 reviews), 200,000+ active installs, and a 'Last Updated: 1 week ago' status. Both cards include an 'Update Now' button and a 'More Details' link.



Step Three

Next, you need to activate the CBOX plugin. Following install, you should see the following:



Click **Activate Plugin**. You now have CBOX on your site, but you still need to configure its settings. Click the orange button in the pop-up button to finish setting up your CBOX plugin.
