

## CUNY Academic Commons - Outreach #9015

### Email group admins the email addresses of their groups

2017-12-16 08:07 AM - Matt Gold

<b>Status:</b>	Assigned	<b>Start date:</b>	2017-12-16
<b>Priority name:</b>	Normal	<b>Due date:</b>	
<b>Assignee:</b>	Matt Gold	<b>% Done:</b>	0%
<b>Category name:</b>	Groups (misc)	<b>Estimated time:</b>	0.00 hour
<b>Target version:</b>	Not tracked		
<b>Description</b>			
<p>At the CAT committee meeting yesterday, we discussed the new customized email addresses for groups. One person spoke up to say that this was exactly the issue that had confounded faculty at her campus, and she suggested we get the word out aggressively about this feature.</p> <p>Her suggestion, which I like, is that we email all group admins the email addresses for their groups, along with a draft message to post to their groups if they wish.</p> <p>I'm happy to draft text for such a message, but I wanted to check on the feasibility of this. Could we pull from the database to get:</p> <ol style="list-style-type: none"><li>1. group admin names</li><li>2. group admin emails</li><li>3. group titles</li><li>4. email addresses for groups</li></ol> <p>so that we could send such an email?</p> <p>We could simply post to the group for group admins, but doing so wouldn't give group admins customized info for the groups they administer</p> <p>One danger to doing this is that people who admin lots of groups will get lots of emails. We may also hear from people running defunct groups, asking for our help in closing them. but maybe that wouldn't be so bad.</p>			
<b>Related issues:</b>			
Related to CUNY Academic Commons - Feature #8929: Editing group forum email a...		<b>Resolved</b>	<b>2017-11-21</b>

### History

#### #1 - 2017-12-18 11:09 AM - Boone Gorges

- Target version set to Not tracked

Yes, we can query for whatever data you'd like.

Do you have some way to do mail merge without a huge amount of overhead? If not, it may be easier for you to prepare the template text, with appropriate placeholders, and our team will write a script that automatically builds and sends the email to each group admin.

#### #2 - 2017-12-18 11:22 AM - Matt Gold

Thank you, Boone. I've done very few mail merges, so I would appreciate a script. I can prepare template text

#### #3 - 2017-12-18 11:25 AM - Boone Gorges

- Assignee changed from Boone Gorges to Matt Gold

Sounds good. Please post it here when ready.

#### #4 - 2018-01-02 09:54 AM - Matt Gold

Here is a draft -- I'd appreciate your editing eye on it if you have bandwidth: <https://redmine.gc.cuny.edu/documents/131>

Also, please note that I enclosed things in brackets that would have to be filled in via the script, and also that technical documentation in the note depends on the resolution of this issue -- <https://redmine.gc.cuny.edu/issues/9051>

#### #5 - 2018-01-02 04:22 PM - Raymond Hoh

- Related to Feature #8929: Editing group forum email address added